



Contract for Speaking and Event Services

Overview. Between the St. Paul Center and Event, hereafter referred to as the Scheduled Event. The St. Paul Center is excited to feature founder and president Dr. Scott Hahn on Date at Location. The St. Paul Center will cover all the expenses for Dr. Scott Hahn which includes his travel, honorarium, and lodging, as well as expenses for any additional staff.

Financial. The Scheduled Event agrees to pay the St Paul Center a \$500 administrative fee. This administrative fee will not be waived. All venue expenses will be covered by the Scheduled Event. There will be no expenses incurred by the St. Paul Center for the use of this venue. The St. Paul Center will manage and collect all ticket reservations for the event. All ticket sale revenues will go to the St. Paul Center.

Program. Dr. Hahn will give X number talks and the registration will be capped at X number tickets. The ticket price for the event will be \$Price. Registration inquiries are to be directed to the registration page or the St. Paul Center front desk at 740-264-9535.

The Scheduled Event also agrees to provide book tables and volunteer support where needed, for example with registration at event, book sales, St. Paul Center appeal, and ushering. The number of volunteers and tables needed will vary based on the size of the event. Additionally, the St. Paul Center staff require adequate time for setup at each event, which usually entails setup the day prior to the Scheduled Event.

The St. Paul Center will invite attendees to consider partnering with its mission through a financial appeal. The St. Paul Center will provide information folders, pledge cards, and pens.

Promotion. The St. Paul Center and the Scheduled Event will promote the parish event on all their marketing channels, including email, bulletins, mailings, working with surrounding parishes, etc. The St. Paul Center will provide the Scheduled Event with marketing materials that they can share with their parishioners and greater Catholic community in the area.

This contract is limited to the speaking services described above. It does not imply permission to record, copyright, or distribute or sell audio, video, or written transcripts of talks given at Scheduled Event. A separate agreement will be used to establish such arrangements. The St. Paul Center reserves the right to record and stream this event live. The St. Paul Center also reserves all rights to distribution, reproduction, and sale for this recording. The St. Paul Center reserves the right to cancel this agreement at any time, if in our opinion:

1. The Scheduled Event fails to meet the obligations and stipulations in this contract for speaking services
2. The event coordinators for the St. Paul Center and the Scheduled Event are unable to work harmoniously together in coordinating plans for the Scheduled Event
3. The Scheduled Event does not promote the event in accordance with the marketing contract.

Sign: _____ Date: _____
Scheduled Event Representative

Sign: _____ Date: _____
St. Paul Center Representative